

**GOVERNMENT OF TELANGANA**  
**ABSTRACT**

LAW DEPARTMENT - Expenditure incurred on outsourcing of three (3) Data Entry Operators through a registered man power supplying agency - Sanction of Rs.40,174/- (Rupees forty thousand one hundred and seventy four only) to M/s.Signy Management Services Private Limited, Hyderabad for the period from 21.10.2015 to 20.11.2015 - Sanctioned - Orders - Issued.

**LAW (E.I) DEPARTMENT**

G.O.RT.No. 900

Dated: 28-12-2015.

Read the following:-

1. G.O.Rt.No.4271, Finance (SMPC) Department, dated: 10.10.2008.
2. G.O.Ms.No.3, Finance (SMPC) Department, dated: 12.01.2011.
3. Agreement, dated 20.05.2015 with M/s.Signy Management Services Private Limited, Hyderabad.
4. G.O.Rt.No.406, Law, dated 20.05.2015.
5. G.O.Rt.No.899, Law, dated 28.12.2015.
6. From Sri.Sripada Ramanachary, Data Entry Operator, Law Department, Resignation Letter, received on 18.11.2015.
7. From M/s.Signy Management Services Private Limited, Hyderabad, Bills No.0045, dated 04.12.2015 for Rs.40,174/- along with Advance Stamped Receipt.

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**O R D E R:-**

In the G.O.4<sup>th</sup> read above, the services of the following persons working on outsourcing basis were extended up to 31.03.2016 by entering into an agreement with M/s.Signy Management Services Private Limited, Hyderabad in the reference 4<sup>th</sup> read above:-

Sl. No.	Designation	No. of persons	Remuneration per month
1.	Data Entry Operator	4	Rs.9,500/-
3.	Drivers	2	Rs.8,000/-
4.	Office Subordinates	3	Rs.6,700/-

2. In the G.O. 5<sup>th</sup> read above, sanction was accorded for payment of an amount of Rs.48,443/- (Rupees forty eight thousand four hundred and forty three only) to M/s.Signy Management Services Private Limited, Hyderabad, towards remuneration, 5% Agency Commission, Professional Tax and other statutory payments for the period from 21.09.2015 to 20.10.2015 to M/s.Signy Management Services Private Limited, Hyderabad, for sponsoring four (4) Data Entry Operators to Law Department on outsourcing basis.
3. In the reference 6<sup>th</sup> read above, Sri. Sripada Ramanachary, Data Entry, Law Department has resigned to the said post w.e.f.10.10.2015.
4. In the reference 7<sup>th</sup> read above, M/s.Signy Management Services Private Limited, Hyderabad has submitted bill along with Advance Stamped Receipt for an amount of Rs.40,174/- (Rupees forty thousand

One hundred and seventy four only) towards remuneration, 5% Agency Commission, Professional Tax and other statutory payments during the period from 21.10.2015 to 20.11.2015 for sponsoring three (3) Data Entry Operators to Law Department.

5. After careful examination, sanction is hereby accorded for payment of an amount of Rs.40,174/- (Rupees forty thousand one hundred and seventy four only) to M/s.Signy Management Services Private Limited, Hyderabad, towards remuneration, 5% Agency Commission, Professional Tax and other statutory payments for the period from 21.10.2015 to 20.11.2015 for sponsoring three (3) Data Entry Operators to Law Department on outsourcing basis as per the details shown below:-

<b>Bill No. &amp; Date</b>	<b>Total</b>	<b>Amount In Rs.</b>	<b>Period / Classification</b>
Bill No.0045., Dt:04.12.2015	For 3 DEOs (31 days)	28,500.00	From 21.10.2015 to 20.11.2015 for (31) days (For 3 DEOs @ Rs.9,500/- per head)
	(-)	3,420.00	12% on remuneration towards Employees Contribution to Provident Fund
	(-)	499.00	1.75% on remuneration towards Employees contribution to State Insurance (E.S.I)
	<b>Sub-Total (A)</b>	<b>24,581.00</b>	Remuneration to be paid to three (3) D.E.Os @ Rs.8,194/- per head.
	(+)	3,420.00	12% on remuneration towards Employees Contribution to Provident Fund
	(+)	3,808.00	13.36% (12% on remuneration towards Employer's Contribution to Provident Fund + 1.36% Administrative Charges)
	(+)	499.00	1.75% on remuneration towards Employee's contribution to Employee's State Insurance)
	(+)	1,354.00	4.75% on remuneration towards Employer's contribution to Employee's State Insurance.
	(+)	1,425.00	5% on remuneration towards Agency Commission
	<b>Sub-Total (B)</b>	<b>35,087.00</b>	
	(+)	4,912.00	14% Service Tax (including education cess) on Total Bill
		175.00	0.5% Swachh Bharat Cess on total bill w.e.f.15.11.2015.
	<b>Grand Total</b>	<b>40,174.00</b>	
<b>(Rupees forty thousand one hundred and seventy four only)</b>			

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6. The expenditure sanctioned in Para (4) above shall be debited to “2052 Secretariat General Services - M.H 090 Secretariat - S.H. (10) Law Department - D.H. 300 Other contractual services”.

7. Law (Claims) Department are requested to draw an amount of Rs.40,174/- (Rupees forty thousand one hundred and seventy four only) sanctioned at para (5) above and disburse the same to M/s.Signy Management Services Private Limited, Hyderabad, State Bank of Hyderabad, Adarshnagar Branch (Branch Code - 20263), Current A/c.No.62097661025, MICR Code - 500004004, IFSC Code - SBHY0020263.

8. The Managing Director, M/s. Signy Management Services Private Limited, Hyderabad is directed to pay an amount of Rs.8,194/- (Rupees eight thousand one hundred and ninety four only) each (excluding E.P.F., E.S.I. towards employee's contribution and Professional Tax) to S/Sri.G.Pullaiah, L.Balu and J.Ravi Teja, Data Entry Operators towards remuneration for the period from 21.10.2015 to 20.11.2015 and produce a certificate regarding proper remittance of E.P.F., E.S.I contributions (Employee's + Employer's) and Professional Tax for release of payment for subsequent month. Any violation, noticed in payment of remuneration to the individuals employed through the agency and remittance of EPF/ESI contributions, action will be taken against the Outsourcing agency as per rules.

9. This order does not require the concurrence of Finance, under the orders in force.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF TELANGANA)

**A.SANTHOSH REDDY,  
Secretary to Government,  
Legal Affairs, Legislative Affairs and Justice.**

To

The Managing Director,  
M/s. Signy Management Services Private Limited,  
#5-9-22/1/4/E, 2<sup>nd</sup> Floor, Damayanthi Chambers,  
Hill Fort Road, Adarshnagar,  
**HYDERABAD - 500 063.**

Copy to: The Dy. P.A.O., Telangana Secretariat Branch, Hyderabad.

,, : Law (Claims) Department.  
,, : S/f and S/c.

// Forwarded :: By Order //

**SECTION OFFICER**